



Specialty Qualification Training Worksheet

FASC - Finance/Admin Section Chief

Name (Last, First, MI)

Type

CAPID

Date Issued

Step Task Name	Completed	Evaluator	CAPID	Mission ID
Finance/Admin Section Chief - Prerequisites				
GES - General Emergency Services				
MSA - Mission Staff Assistant				
Age Eligibility: 21 years				
Commander Approval for Prerequisites				
FASC - Commander Approval for Prerequisites				
Finance/Admin Section Chief - Familiarization and Preparatory Training				
IS100 - IS-100				
IS200 - IS-200				
IS700 - IS-700				
IS800 - IS-800				
Commander Approval for Familiarization and Preparatory Training				
FASC - Commander Approval for Familiarization and Preparatory Training				
Finance/Admin Section Chief - Advanced Training				
ICS300 - ICS-300				
Complete Task F-4100 - Demonstrate the ability to provide financial and cost analysis information as requested				
Complete Task F-4102 - Demonstrate the ability to determine the need to setup and operate an incident commissary				
Complete Task F-4103 - Demonstrate the ability to keep and transmit as necessary all personnel and equipment time records to appropriate agencies				
Complete Task F-4104 - Demonstrate the ability to provide financial input to the demobilization plan				
Complete Task F-4105 - Demonstrate preparation of all obligation documents for the incident commander.				
Complete Task L-0001 (Basic Communications Procedures for ES Operations)				
Complete Task P-0101 Demonstrate the ability to keep a log				
Finance/Admin Section Chief - Exercise Participation				
Exercise Participation-Finance/Admin Section Chief				
Exercise Participation-Finance/Admin Section Chief #2				
Finance/Admin Section Chief - Continuing Education Examination				
CAPT 117 ES Continuing Education Exam - Part 3				

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Name (Last, First, MI)	Type	CAPID	Date Issued
FASC - Finance/Admin Section Chief , MAR 10		OPR/ROUTING - DOS	

The above listed member satisfactorily participated as a FASC - Finance/Admin Section Chief trainee under my direct supervision on mission number_____.

_____ Qualified Supervisor Signature	_____ Date
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The above listed member satisfactorily participated as a FASC - Finance/Admin Section Chief trainee under my direct supervision on mission number_____.

_____ Qualified Supervisor Signature	_____ Date
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